



**BUILDING AND STANDARDS COMMISSION
MINUTES**

REGULAR MEETING
Date: June 27, 2018

The Building and Standards Commission (BSC) convened for a regular meeting on Wednesday, June 27, 2018 at City Hall, Boards and Commission Room, Room 1101, 301 West 2nd Street, Austin, Texas.

Commission Members in Attendance:

Charles Cloutman, Chair; Vice Chair Jessica Mangrum Commissioners: Melissa Orren, Wordy Thompson, Andrea Freiburger, John Green and Pablo Avila. Commissioners Michael King, Brian Talley and Natalya Sheddan were absent.

Staff in Attendance:

Melanie Alley, Code Review Analyst/ BSC Coordinator; Robert Moore, Division Manager (DM); Marcus Elliott, Division Manager (DM); Franklin Fejarang, Finance Manager; Matthew Noriega, Code Supervisor; Moses Rodriguez, Code Supervisor; Code Supervisor Michael Reeves; Alicia Tovar, Code Investigator; Dedric Knox, Code Inspector; Khary Dumas, Code Inspector; Marlayna Wright, Code Inspector; Merlinda Coleman, Program Specialist; and James Candelas, Program Specialist; Brandon Carr, Assistant City Attorney; and Thayer Smith, Austin Fire Department.

CALL TO ORDER

Chair Charles Cloutman called the Commission Meeting to order at 6:33 p.m.

CITIZEN COMMUNICATION:

General:

1. No citizens signed up to speak during Citizen's Communication.

APPROVAL OF MINUTES

2. The initial vote of 5-4-1 to approve the minutes of the May 23, 2018 meeting did not carry due to lack of a quorum. Commissioner Avila abstained and Commissioners Green, King, Talley and Sheddan were absent. A second vote was taken at the end of the meeting and carried on a 6-1 vote. Commissioner Avila abstained and Commissioners King, Talley and Sheddan were absent.

PUBLIC HEARINGS

New Case(s):

<u>Case Number</u>	<u>Street Address</u>	<u>Owner(s)</u>
3. 2018-097036	918 Chote Avenue	Allison Guadalupe Cortez

Commissioner Avila made a motion to continue the public hearing for 1 month, and post the case for action, seconded by Commissioner Green. The motion carried on a 7-0 vote.

4. 2018-097283	12320 Blue Water Drive	Donald Norton
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Commissioner Green moved to close the public hearing and adopt staff's recommended order to demolish the residential structure within 45 days and if not in compliance, the code official would authorized to proceed with demolition on the 46th day, seconded by Vice Chair Mangrum. Commission Freiburger made a friendly amendment to revise the compliance time

frame from 46 to 30 days. The friendly amendment was not accepted by Commissioner Green. The original motion carried on 6-1 vote. Chair Cloutman voted nay. Commissioners King, Talley and Sheddan were absent.

<u>Case Number</u>	<u>Street Address</u>	<u>Owner</u>
5. 2018-049284	1405 Meander Drive	Lenora Mae Higgins, Timothy Higgins and Mary Catherine Higgins aka Katherine Higgins

Commissioner Freiburger made a motion to close the public hearing, adopt Staff's findings of fact and conclusions of law and amend the recommended order to change the timeframe to 90 days for demolition, and to report back at the August meeting for an update, which was seconded by Commissioner Thompson. The motion carried on a 7-0 vote. Commissioners King, Talley and Sheddan were absent.

6. 2018-097125	7706 Copperas Avenue	Gary A. Coffman and Sharon D. Patterson
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Commissioner Freiburger moved to close the public hearing; adopt Staff's findings of fact and conclusions of law; and, adopt the recommended order, which was seconded by Commissioner Avila. The motion carried unanimously on a 7-0 vote. Commissioners King, Talley and Sheddan were absent.

7. 2018-102146	3103 Evanston Lane	Louis J. Duron
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Commissioner Avila made a motion to continue the case until the August meeting. There was no second and the motion failed. Commissioner Freiburger moved to continue the case until the July meeting, seconded by Commissioner Avila. The vote carried 6-1. Commissioner Orren voted nay. Commissioners King, Talley and Sheddan were absent.

8. 2018-097219	2020 Goodrich Avenue	Robert Michael Rogan
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A proposed agreed order had been signed by the owner, however, it was not voted on. Vice Chair Mangrum made a motion to adopt the terms of the proposed agreed order and issue an order for repair of the primary structure, and demolition of the accessory structure within 60 days from the date the order is mailed. On the 61st day, if the primary structure is not in compliance with the Order, a penalty of \$210 will begin to accrue, and if the demolition of the accessory structure is not complete, the Code Official is authorized to proceed with the demolition. The motion carried on a 7-0 vote. Commissioners King, Talley and Sheddan were absent.

9. 2018-097104	7708 Manassas Drive	Debra E. Bunch
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Vice Chair made a motion to close the public hearing, adopt Staff's findings of fact and conclusions of law and modify the recommended order timeframe from 45 to 60 days for compliance, and on the 61st day from the date the order is mailed, the penalties would begin to accrue. The motion was seconded by Commissioner Freiburger and the motion carried on a 7-0 vote. Commissioners King, Talley and Sheddan were absent.

DISCUSSION AND POSSIBLE ACTION

10. Update regarding new permitting and expedited permitting processes and timeframes.

Jose Roig, Beth Culver and Richard Anderson from the Developmental Services Department (DSD) made a presentation to the Commission regarding the current permitting processes as they relate to BSC orders.

11. ACD Recommendation: Proposed Amendment to 2015 City of Austin (COA) Property Maintenance Code: 304.14 - Insect Screens

Elaine Garrett and Moses Rodriguez (Austin Code Department), and Vince Delisi and Janet Pichette (Austin Public Health) (AHP), addressed the Commission about the proposed amendment to the City's Property Maintenance Code regarding insect screens. The Commission postponed making any recommendations on this matter until the July meeting due to time constraints.

12. Discussion regarding the FY 2018-19 Budget Process

This item was not heard due to time constraints and, was continued to the July meeting.

13. Review of draft BSC Annual Internal Review for July 1, 2017 to June 30, 2018.

This item was not heard due to time constraints and, was continued to the July meeting.

FUTURE AGENDA ITEMS

- 14. CL 2018-097036 - 918 Chote Avenue to return to BSC in July and be set for action.**
- 15. CL 2018-102146 - 3103 Evanston Lane to return to BSC in July and be set for action.**
- 16. CL 2018-049284 - 1405 Meander Drive to return for updates at August meeting.**
- 17. Discussion and recommendations regarding Proposed Amendment to 2015 City of Austin (COA) Property Maintenance Code: 304.14 - Insect Screens**
- 18. Discussion and recommendations regarding the FY 2018-19 Budget Process**
- 19. Review of draft BSC Annual Internal Review for July 1, 2017 to June 30, 2018.**

ADJOURNMENT

Commissioner Thompson made a motion to adjourn, seconded by Commissioner Green. Chair Cloutman adjourned the Commission Meeting at 10:01 p.m. without objection.